

# APPROVED

May 2, 2006

## Michigan State Administrative Board

Lansing, Michigan

April 18, 2006

A regular meeting of the State Administrative Board was held in the Lake Ontario Room, 3<sup>rd</sup> Floor, Michigan Library and Historical Center, on Tuesday, April 18, 2006, at 11:00 a.m.

Present: Kelly Keenan, Chief Counsel, representing Jennifer M. Granholm, Governor, Chairperson  
Kristie Profit, Policy Advisor, representing John Cherry, Lt. Governor  
Mary G. MacDowell, Director, Financial Services Bureau, representing Julie Croll, Acting State Treasurer  
Joe Pavona, Director, Bureau of Administrative Services, representing Terri Lynn Land, Secretary of State  
Patrick F. Isom, Assistant Attorney General, representing Michael A. Cox, Attorney General  
Carol Wolenberg, Deputy Superintendent for Administration, representing Michael P. Flanagan, Superintendent of Public Instruction  
Leon Hank, Chief Administrative Officer, representing Kirk T. Steudle, Director, Department of Transportation  
Sherry Bond, Secretary

### Others Present:

James Burris, Tony DesChenes, Jason Nairn, Janet Rouse, Department of Management and Budget; Captain Kriste Etue, Department of State Police; Kelly Villarreal, Department of Transportation; Julie Karkosak, Jeff Mason, Michigan Economic Development Corporation;

### 1. CALL TO ORDER:

Mr. Keenan called the meeting to order and led the Pledge of Allegiance to the Flag.

### 2. READING OF MINUTES OF PRECEDING MEETING AND APPROVAL THEREOF:

Ms. Wolenberg moved to approve the minutes of the regular meeting held on April 4, 2006. The motion was supported by Mr. Pavona and unanimously adopted.

3. HEARING OF CITIZENS ON MATTERS FALLING UNDER JURISDICTION OF THE BOARD:

NONE

4. COMMUNICATIONS:

NONE

5. UNFINISHED BUSINESS:

NONE

6. NEW BUSINESS:

**Retention and Disposal Schedules:**

DEPARTMENT OF COMMUNITY HEALTH, Children with Special  
Needs Fund, 4/18/2006

DEPARTMENT OF NATURAL RESOURCES, Wildlife Division,  
4/18/2006

DEPARTMENT OF STATE  
Bureau of Elections, Disclosure Division, 4/18/2006  
Customer Service Administration, 4/18/2006

Mr. Hank moved for approval of the Retention and Disposal Schedules.  
The motion was supported by Mr. Pavona and unanimously approved.

7. REPORTS AND RECOMMENDATIONS OF COMMITTEES:  
(Please see the following pages)

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Ms. MacDowell presented the Finance and Claims Committee Reports for the regular meeting of April 11, 2006, and the special meeting of April 18, 2006. After review of the forgoing Finance and Claims Committee Reports, Ms. MacDowell moved that the Finance and Claims Committee Reports covering the regular meeting held April 11, 2006, and the special meeting held April 18, 2006, be approved and adopted. The motion was supported by Mr. Pavona and unanimously approved.

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Ms. MacDowell presented the Building Committee Report for the regular meeting of April 12, 2006. After review of the forgoing Building Committee Report, Ms. MacDowell moved that the Building Committee Report covering the regular meeting held April 12, 2006, be approved and adopted. The motion was supported by Ms. Wolenberg and unanimously approved.

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Mr. Pavona presented the Transportation and Natural Resources Committee Report for the regular meeting of April 12, 2006. After review of the forgoing Transportation and Natural Resources Committee Report, Mr. Pavona moved that the Transportation and Natural Resources Committee Report covering the regular meeting held April 12, 2006, with the withdrawal of Item 18 of the regular agenda at the State Administrative Board meeting held on April 18, 2006, be approved and adopted. The motion was supported by Mr. Isom and unanimously approved.

8. MOTIONS AND RESOLUTIONS:

NONE

9. ADJOURNMENT:

Mr. Hank moved the meeting be adjourned. The motion was supported by Ms. MacDowell and unanimously approved. Mr. Keenan adjourned the meeting.

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SECRETARY

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CHAIRPERSON